

# SIGNING UP ON OPENREVIEW

1. The registration process on OpenReview is somewhat complex and may take a few minutes. However, the system offers advantages, such as automatic reviewer assignment based on current and past affiliations.
2. Go to <https://openreview.net/> and click on Log In and then select Sign up.
3. After entering your name and checking the box below, you will see anonymized profiles with the same name. These may include your own if you have previously registered. If not, select the option to create a new profile.

**Sign Up for OpenReview**

Enter your full name as you would write it as the author of a paper

Jan Chromý

I confirm that this name is typed exactly as it would appear as an author in my publications. I understand that any future changes to my name will require moderation by the OpenReview.net Staff, and may require two weeks processing time.

We found the following profiles with the name Jan Chromý

****@gmail.com	Reset Password	for ~Jan_Chromý1
****@ff.cuni.cz	Reset Password	for ~Jan_Chromý1

Create a new profile if none of the profiles above belong to you

Email address

Sign Up as ~Jan\_Chromý2

4. Enter your email address and click Sign Up, then set your password.
5. You will be directed to the registration page, which consists of several steps:  
**Step 1** Enter your name again, including any previous names used in your academic career.

## Complete Registration

Enter your current institution and at least one web URL to complete your registration. All other fields are optional.



### Names

Enter your full name. Also add any other names you have used in the past when authoring papers.

#### Full Name

-Eva\_Pospíšilová3 (Preferred Name)



Next Section

**Step 2** Provide your gender, pronouns, and birth year (or skip this step).

**Step 3** Enter your current email address and, optionally, any past email addresses used in your publications. You may proceed with just your current address.

**Step 4** To verify your identity, especially if you are not using an institutional email address, provide at least one of the requested links.

## Complete Registration

Enter your current institution and at least one web URL to complete your registration. All other fields are optional.



### Personal Links \*

At least one URL is required that displays your name and email. Enter full URLs of your public profiles on other sites. All URLs should begin with <http://> or <https://>

Homepage URL  Google Scholar URL

DBLP URL ⓘ

ORCID URL  Wikipedia URL

LinkedIn URL  Semantic Scholar URL ⓘ

ACL Anthology URL ⓘ

Next Section

**Step 5** Enter your current institutional affiliation. Previous institutions are optional. This information helps with reviewer assignments.

## Complete Registration

Enter your current institution and at least one web URL to complete your registration. All other fields are optional.



### Career & Education History \*

Enter your career and education history. The institution domain is used for conflict of interest detection, author deduplication, analysis of career path history, and tallies of institutional diversity. For ongoing positions, leave the End field blank.

Position	Start	End	Institution Info	
Choose or type a position	start year	end year	Choose or type an institution	Institution Name
Institution Country/Re...	Institution State/Province		Institution City	Department of Institution
Choose or type a position	start year	end year	Choose or type an institution	Institution Name
Institution Country/Re...	Institution State/Province		Institution City	Department of Institution
Choose or type a position	start year	end year	Choose or type an institution	Institution Name
Institution Country/Re...	Institution State/Province		Institution City	Department of Institution

+ [Next Section](#)

**Step 6** List any close colleagues or advisors with whom you may have a conflict of interest, such as your PhD supervisor. You may skip this step if you do not have much time, but we would appreciate it if you would fill in your supervisor(s) if you are doing a PhD or if you are a post-doc.

## Complete Registration

Enter your current institution and at least one web URL to complete your registration. All other fields are optional.



### Advisors & Other Relations

Enter all advisors, co-workers, and other people that should be included when detecting conflicts of interest. For example, you can choose 'PhD advisor' and enter the name of your PhD advisor.

Relation	Name	Start	End	Visible to
Choose or type a relation	Search relation by name or email	year	year	everyone
Choose or type a relation	Search relation by name or email	year	year	everyone
Choose or type a relation	Search relation by name or email	year	year	everyone

+ [Next Section](#)

**Step 7** Indicate your areas of expertise.

# Complete Registration

Enter your current institution and at least one web URL to complete your registration. All other fields are optional.



## Expertise

For each line, enter comma-separated keyphrases representing an intersection of your interests. Think of each line as a query for papers in which you would have expertise and interest. For example:

*topic models, social network analysis, computational social science*  
*deep learning, RNNs, dependency parsing*

Research areas of interest	Start	End	
<input type="text"/>	year	year	⊖
<input type="text"/>	year	year	⊖
<input type="text"/>	year	year	⊖

+

By registering, you agree to the [Terms of Use](#), last updated September 24, 2024.

[Register for OpenReview](#)

6. Finally, click Register to OpenReview to complete the process.